

# ENTERTAINING POLICIES

All events are subject to the Whitney's general event policies, guidelines, and restrictions, including the following:

- Entertaining at the Museum is a privilege of Corporate Members and individual leadership donors.
- **Lead Time:** The Museum cannot typically accommodate events with less than 2 months notice. Events require this lead time in order for the Museum to make proper arrangements.
- **Event Start Time:** Private events can begin per the following schedule:
  - Monday, Wednesday, Thursday, Sunday – 7pm earliest event start.
  - Tuesday – Available for daytime or evening events.
  - Friday, Saturday – the Museum is open to the public until 10pm and evening events will be considered on a case-by-case basis.
- The event must provide and encourage the opportunity for guests to view artwork in the Museum's galleries.
- No artwork is to be displayed within the Museum other than that which is currently on exhibition at the Whitney or otherwise part of the Whitney's permanent collection.
- No artwork shall be handled or moved by the Host or in conjunction with a private event.
- The sale of tickets and any other type of fundraising in connection with the event are not permitted on the premises.
- Auctions are not permitted.
- Political and religious ceremonies are not permitted.
- Film and photography shoots, film screenings, product launches and showcases will be addressed on a case-by-case basis.
- Products or services may not be sold on the Whitney premises other than authorized items from the Whitney.
- Exclusive catering is provided by Union Square Hospitality Group.
- Liquor must be purchased through Union Square Hospitality Group.
- All vendors must be approved by the Whitney. A list of approved vendors can be provided upon request.

The Whitney Museum of American Art reserves the right to decline involvement in any project or event and to approve all collateral for events hosted at the Museum. Please note that capacities and environments within the museum are subject to change. To receive a full copy of Museum special event rules and regulations, please contact the Special Events office.